

**B.A. Education**  
**Semester- VI**  
**Educational Administration and Planning**  
**(Paper Code-BAED-N-302)**  
**Credit-4**

**Block – 1**

Unit 1- Educational Planning: Meaning, Objectives, Need, and Significance.

Unit2- Educational Planning: Micro level and Macro level, advantages and disadvantages of micro and macro level planning.

Unit3- Educational Planning: Short- and Long-Term Planning- advantages and disadvantages of short term and long-term planning.

**Block – 2**

Unit 4- Educational Administration: Meaning, Objectives, Need, and Significance.

Unit 5- Indian Educational Administration: Its basic structure and merits and demerits.

Unit 6- Functioning of Important organizations related to Indian Educational Administration and Planning: NCERT, UGC, NIEPA, SCERT, and DIET.

**Block – 3**

Unit 7- Administrative Structure of primary and Elementary Education of India at:

(A) Central level (B) State level (C) District level

Unit 8- Administrative Structure of Secondary Education of India at:

(A) Central level (B) State level (C) District level

Unit 9 - Administrative Structure of Higher Education of India at:

(A) Central level (B) State level

**Block – 4**

Unit 10- The Concept of Educational Supervision: Meaning, Objectives, Need, and Significance.

Unit 11- Types and Role of Educational Supervision.

Unit 12- Educational Inspection vis-à-vis Educational Supervision.

**Block – 6**

Unit 13 - Centralized and De-centralized Planning: Meaning, Objectives, Need and Significance.

Unit14- Process of Educational Planning in India at Centre, State, District, and Institutional level.

Unit15- Concept of leadership in relation to Educational Planning and Administration.