

B.A. Education Semester- IV
SCHOOL ORGANISATION AND MANAGEMENT
(Paper Code-BAED-N-221) Credit-4

BLOCK -1

UNIT-1 School as an organization, Concept of Management and Administration.

Organization: Meaning, Purpose & Characteristics

UNIT-2 Types of School Boards: CBSE, ICSE, IB, State Board of Uttarakhand.

UNIT-3 School Accreditation: Need & Criteria Of different levels of school

UNIT-4 Educational structure in India. Structure & function at different levels: Centre, State, District, University level

BLOCK -2

UNIT-5 Functions of Apex bodies at Centre level: CABE, NCERT, NUEPA, UGC, NCTE, KVS, NVS, IGNOU

UNIT-6 Functions of Apex bodies at State level: SCERT, DIET, SRC

UNIT-7 Decentralization of Education with reference to the role & functions of PRIs.

UNIT-8 Management of school education. Management Process: Planning, Organization, Directing & Controlling.

BLOCK -3

UNIT-9 Concept of Skills, Characteristics & Types of Managerial Skills Key responsibility areas of Principal & teacher (s).

UNIT-10 Innovations in classroom management. Classroom as a subsystem of school system. Classroom without boundaries

UNIT-11 Open & virtual classrooms. Constructivist Classroom.

UNIT-12 Institutional planning, School management committee, School development plan

BLOCK -4

UNIT-13: Aims and Objectives of Physical Education, Organizing Physical and health Education Activities in Schools, Health Education and Health Instruction

UNIT-14 First Aid for common injuries, First Aid and emergency care in various situations.

UNIT-15 Yoga education Benefits of Yoga Concept of Asana

UNIT-16 Yoga and Stress Management