



Uttarakhand Open University

Directorate of Research and Innovation

Instructions for the Documents Verification/Concept Note writing/Interview

All the eligible candidates for the **Documents Verification, Concept Note Writing and Interview** are hereby instructed to attend the interview/interaction/ documents verification as per the schedule. All candidates shall bring three typed copies of the research proposal at the time of interview. It is mandatory to bring valid photo-identity proof and necessary documentation at the time of interview. No TA or DA shall be reimbursed to candidates appearing for interview/interaction and documents verification.

Place: UOU Headquarters, Haldwani, Behind Transport Nagar, Vishwavidyalaya Marg, Haldwani (Nainital) 263139, Uttarakhand

Reporting Time: 10:00 a.m. sharp

According to notification (*UGC Letter No. 4-1(UGC-NET Review Committee)/2024(NET)/140648 dated 27 March 2024*) issued by University Grant Commission,

Admission shall be based on the score obtained in any of the following National Eligibility Examinations. Accordingly, as per the above notification and Research Ordinance of the University, the following shall be considered;

- UGC-NET
- CSIR-NET
- ICAR-NET
- ICMR-NET
- GATE

- or any other equivalent national examination recognized by UGC.

Further, as per the UGC notification dated 27 March 2024, candidates qualifying the National Eligibility Test are classified into following categories:

Category	Eligibility	Ph.D. Admission
Category 1	Award of JRF and eligible for Assistant Professor	Eligible
Category 2	Eligible for Assistant Professor and Ph.D. admission	Eligible
Category 3	Eligible for Ph.D. admission only	Eligible

The validity of NET score for Ph.D. admission under Category 2 and 3 shall be one year.

Basis of Selection

The NET result declared in percentile along with the marks obtained by a candidate shall be used as the criterion for admission and accordingly marks obtained by a candidate shall be utilized for considering 70% weightage.

The JRF- qualified candidates are admitted into the Ph.D. programme based on an interview as the University Grant Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022.

For students who qualify in Categories 2 and 3, 70% weightage will be given for test scores and 30% weightage for the interview for admission to Ph.D. Programmes. The Ph.D. admission will be based on the combined merit of NET marks and the marks obtained in the interview/viva voce.

(A) Category 1 (JRF Candidates)

- Admission shall be based only on Interview.
- The interview shall carry 30 marks.
- JRF candidates shall be given 100% weightage to interview marks.
- Minimum qualifying marks in interview: 35% (i.e., 11 out of 30).
- JRF candidates shall be given priority in admission.

(B) Category 2 and Category 3 Candidates

Final merit list shall be prepared using:

- 70% weightage: NET score
- 30% weightage: Interview marks

Ab

Chavhan

Rahul

Shri

- Minimum qualifying marks in interview: 35% (i.e., 11 out of 30).

Final merit shall be calculated up to two decimal places.

Instructions for Documents Verification

Candidates have to bring all the original documents and self-attested copies of required testimonials in support of their qualifications;

1. 10th mark sheet and certificate.
2. 12th mark sheet and certificate
3. Graduation mark sheet and certificate
4. Post-graduation mark sheet and certificate.
5. Experience certificate (if claimed).
6. Category Certificate (SC/ST/OBC/EWS etc.) (if claimed)
7. Sub Category Certificate (if claimed)
8. Domicile
9. Affidavit (wherever required)
10. Two Photographs
11. Aadhar Card/Valid Photo-identity Proof
12. JRF certificate (if claimed).
13. NET Score Card
14. NET Certificate
15. The candidates who are employed must bring **No Objection Certificate** (NOC) (also for Part-Time Ph.D. Programme) from their employer to pursue Ph.D. Programme and particularly approval for 6 months course work, along with other relevant documents, if any.

Instructions for Concept Note Writing

In the Concept Note Writing, the candidate will be given two topics on the spot and he/she must select one topic to write about 500 words within 40 minutes. The concept note carries 10 marks and it would be assessed on 5 sub-criteria. The concept note will be evaluated on the following parameters;

- i) Content
- ii) Structure/Development of Argument
- iii) Language

- iv) Coherence
- v) Original Thought and Support of Ideas / Analysis

Instructions for Presentation

At the time of Interview/Interaction, the candidates will be required to discuss about the research proposal through a brief oral presentation before a committee. The duration of the presentation would be of about 10 minutes and the candidates have to bring power-point-presentation (PPT) on their research proposal. Power point presentation should not exceed 10 slides covering the following aspects;

- a) Title
- b) Statement of the Problem
- c) Brief and representative Review of literature/Present state of knowledge in the field
- d) Objectives of the study
- e) Research Methodology-Sampling, instruments proposed
- f) Scope/ Rationale/Delimitations of Proposed Study
- g) Tentative chapter scheme

Instructions for Research Proposal

Candidates are instructed to take notice of the following points while preparing research proposal; You have to bring three typed copies of the research proposal of 400-600 words on your intended research area and power point presentation (10minutes) to be presented before interview/interaction panel.

Research proposal shall be prepared as per the following guidelines;

1. Cover Page having title, candidate's name, address, e-mail id and telephone no.
2. Title page having only title of the research proposal.
3. Inside the research proposal no personal details to be provided anywhere (including Header and Footer) on the text pages.
4. The research proposal should include;
 - a) Title
 - b) Statement of the Problem
 - c) Brief and representative Review of literature//Present state of knowledge in the field

- d) Objectives of the study
- e) Research Methodology-Sampling, instruments used
- f) Scope/ Rationale/Delimitations of Proposed Study
- g) Tentative chapter scheme
- h) Bibliography

Technical Specifications of the type-script of Research Proposal:

- ✦ Paper: A4 size
- ✦ Fonts (English) Times New Roman, 12 font size, 'double' spacing
(Hindi)Unicode/Mangal Font Size 14, 'double' spacing
- ✦ Margin: Left 35 mm, Right 20mm, Top 35mm, Bottom 20mm

* Utmost care has been exercised in preparation of guidelines. However, if any error is detected, the same will be rectified only after verification from records. (Mail regarding result may be addressed to the Mail id- research@uou.ac.in)

Note: Candidates appearing for the Interview & Document Verification shall only be considered after verification of the original documents as prescribed. **In case, any candidate does not fulfill the eligibility criteria, his/her name shall be automatically taken off from the merit list.**

Ab

Chayara

SK
R. S. S.