**Notice for Online Viva-Voce**
BCM-N-S-551 (Academic Seminar) – 5th Semester

All learners of the 5th semester of the 3-year undergraduate programme, B.COM- 23 (Course Code: BCM-(N)-S-551 – Academic Seminar), who are eligible to appear for the Viva-Voce are hereby informed that the Viva-Voce will be conducted online as per the schedule given below.
Learners are advised to carefully note their reporting time for the viva. Only those learners who have successfully submitted their seminar report are eligible to appear for the Viva-Voce. A total of 130 learners are eligible to appear for the viva.


**Date for Online Viva-Voce**:29th and 30th January from 11.00 a.m. onwards and Evening Session from 2:30 p.m.

**Note**: Learners have to report for the viva voce as per the schedule given in the list.

Learners are required to:

- Prepare a PowerPoint Presentation (PPT) based on their seminar report.

- Carefully go through the presentation guidelines to ensure a smooth and effective presentation.

- Be ready to attend the viva on the scheduled date and time.

- Keep the soft copy of the seminar report ready during the viva, failing which they may not be allowed to appear.

**Mode of Viva**:

The viva will be conducted online through Zoom / Google Meet. Learners are advised to:

- Download and test the application in advance.

- Ensure proper internet connectivity.

- Join the session on time.

**Presentation Structure (5–7 minutes):**

- Title/Topic of the Seminar

- Objectives

- Methodology

- Key Findings

- Suggestions / Conclusion

This will be followed by a viva-voce of 5–7 minutes.

Learners must be present on the scheduled date. In case of absence, the viva may be postponed to the next academic cycle.

For any clarification, learners may contact through the official communication channel.

**NOTE:  The Zoom link will be shared to you via E-mail / Telegram group as well. Do check the University website for further notifications.**