

Instructions for Documents Verification and Counselling for MBA Admission -2023

Candidates who have filled-in registration form for MBA Programme shall have to compulsorily attend the Verification of Documents and Counselling at any of the given centres on the undermentioned dates for seeking admission;

Dates for Documents Verification:

- A. For the applicant who have register through Registration Forms / Entrance Test forms document verification and counselling will be organized on from 15th September to 23rd September, 2023 (Except Sundays).
(Reporting Time: 11:00 am to 03:00pm)

Centres for Documents Verification:

1. Haldwani: UOU Model Study Centre for Haldwani(16000)
Contact Persons (Coordinators)- Dr. Dinesh/ Dr. Dwijesh Upadhyay
Mr. Yogesh Gururani- 9634490205
2. Dehradun: UOU Campus, Dehradun UCF Sadan, Vishnu Vihar, Deepnagar Road, Near Prasar Bharti Kendra, Ajabpurkalan, Dehradun-248001, Uttarakhand. Phone: 0135-2666794
Contact persons: Dr. Subash Ramola
Mr. Brij Mohan Khati-9917712391, 9412974943

Candidates who have filled-in registration form for MBA Programme must bring with them;

1. Completely filled-in Admission Form.
2. Self-attested copies of required testimonials:
 - a. Marks sheet and Certificate of Class X.
 - b. Marks sheet and Certificate of Class XII.

- c. Marks sheet and Certificate of Graduation.
 - d. Marks sheet and Certificate of post-graduation (if claimed).
 - e. Experience Certificate (if claimed).
 - f. Category Certificate (if claimed).
 - g. Valid Identity Proof
 - h. Aadhar Card
 - i. Affidavit (if required)
3. **Originals of the above-mentioned testimonials (only for verification).**

After the verification process is completed, a slip will be issued to the applicant by the concerned authority which will annexed with the Admission Form, Bank Challan(Bank of Baroda only) in original and all of these shall be submitted to the Center where verification has been conducted. The admission shall be complete only after completion of the entire process and payment of fees.

Other rules and regulations of UOU, regarding admission shall be applicable as and where required.

4. If a candidate fails to produce the necessary proof of their minimum qualification or eligibility during the Documents Verification/Counselling process, their application for admission to the MBA Program will be rejected.
5. Candidates are compulsorily required to bring Aadhar Card for the verification. Further, after the verification of documents, candidates who are found eligible for admission to the MBA Program are required to create an ABC ID for the purpose of seeking admissions. For creating ABC ID, eligible candidates should have the following:
 - a) Aadhar Card
 - b) Access to their email address
 - c) Access to their registered phone number

Applicants are instructed to visit <https://uou.ac.in/abc> for ABC Id creation before coming for Document Verification and Counselling.

Do refer the University's Website for further details. For any query, you can write to som@uou.ac.in.

Attachments-

- Admission Form
- Guidelines for admission to Management Programme
- Approved list of Study Centre
- Bank Challan of Bank of Baroda