

CIQA

Proposed Action Plan for the Session 2024-25

S.No.	Activity	Timeline	Action
1	Preparation of Annual Report for the year 2023-24	15 August,2024	Completed
	Submission of Annual Report for the year 2022-23 in DEB Portal	31 August,2024, as prescribed by DEB	Action to be taken
3	Preparation of AQAR for the year 2023-24	26 October,2024	Action to be taken
4	Review meeting of CIQA Internal Committee	Every Month	Action to be taken
5	Revision of various appraisal forms for CAS as per UGC Regulations 2018 and New Provisions	July 2024	Action to be taken
6	Review of Central Store & MPDD	August /September 2024	Action to be taken
7	Administration staff training	September /October 2024	Action to be taken
8	Screening and appraisal of applications Received under CAS	As and when received	Action to be taken
9	CO-PO Centered Faculty training /capacity building Programme	November 2024	Action to be taken
10	Review of RSD Activities and Time line Followed	November, 2024	Action to be taken
11	Review of Admission process	November, 2024	Action to be taken
12	Review of Examination and Evaluation Activities and Time line followed	December, 2024	Action to be taken
13	Review of monitoring processes of Learner Support Center.	Throughout the Year	Action to be taken
14	NEP and Online Education based Faculty Development Programme/ Capacity building for faculties.	Jan / Feb, 2025	Action to be taken
15	Review of Library Management System	January, 2025	Action to be taken
16	Review of ICT & Community Radio	February, 2025	Action to be taken
17	Review of Administrative, Financial Management and Resource Mobilization Systems	April, 2025	Action to be taken
18	Review of Institutional Values and Best Practices	Throughout the Year	Action to be taken

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