

Programme Project Report (PPR), Department of Social Work

Name of the Programme : Master of Social Work

(a) programme Mission and objectives :-

The department of Social Work at UOU aims at providing master's level quality education in the areas of social work with specialization in NGO's management , Counselling, Human Resource management and Industrial relation, Labour Welfare and legislation and Medical Social Work studies by offering courses leading to the award of MSW .To provide inclusive and quality education in social work across the state . To provide quality education through open and distance learning using multi-pronged strategies and services to reach the uncached with an emphasis on social work values and ethics whereby improving the services in social welfare sectors.

The department of social work ,Social of Social Sciences at UOU is the first department of Social Work to be offering social work programmes through ODL system in the state of Uttarakhand .It has indigenously developed high quality Self Instructional Learning Materials (SILM) and uses multi-media approach for imparting social work teaching and training through Community Radio of UOU in Hindi. It offers social work programmes to in-service candidates and engages a large number of practitioners for field supervision. Major objectives of the programme are :-

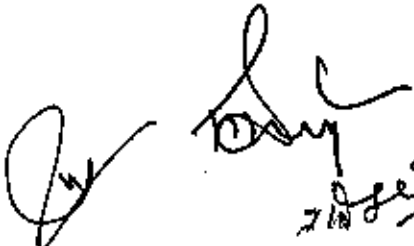
- To provide education and training in social work to those who are desirous of making their career in social sector.
- To equip the learners with an in-depth understanding of the social work concept, its theories and role of a professional social workers in the development of society, Nation and the world.
- To train the learners/students in the various sectors of social work and equip them with latest trend in the field of social work and prepare learners /students to exploit the opportunities in the social sectors.
- To provide opportunities to the learners who want to start their

(b) Relevance of Programme with HEI's Mission and Goals :-

The MSW programme offers opportunities to learners for higher studies in professional social work. Besides offering the core course pertaining to social work curriculum in Uttarakhand ,it includes themes in some of the emerging areas in social work. Such as globalization , Hill area development, Human Rights and Social Justice, Health care, migration, Family and Child Welfare , history of social work in India and Human Resource Management and Industrial relation and Medical Social Work.

(c) Nature of prospective target group of learners:-

- Graduate students
- Working Professionals
- Health Sector Professionals
- Factory workers



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- Rural Women's & NGO's Workers
- Governments Employees
- Entrepreneurs
- Early—and mid—career professionals working in Uttarakhand
- Child Welfare Agents
- Child Protective Services Agents
- Social Sector Professionals
- Community Development Officials
- Consultancy Services Providers
- Elderly Care Institutions
- Family Welfare and Planning Boards
- Human Resource Managers
- Medicals Social Workers
- Industrial Development sectors
- Mental Health and Mental retardation Agencies
- Management of Social Services Agencies
- Mother & Child care agencies
- Poverty Eradication Agencies
- Agencies related with People with Special needs
- Agencies related to Rehabilitation of Offenders
- Agencies Working with People with Disabilities
- Social Research and Program Evaluation Managers
- Peoples Working with Youth problems

(d) appropriateness of the programme to be conducted in open and distance learning mode to be acquire specific skills and competence :-

The programme has been designed to ensure norms and standards for Professional Social Work education. The programme provides conceptual understanding of history of social work, skills in primary methods, research skills, Information Technology, industrial and global trends, thus, equipping learners with tools and techniques to lead and manage in today's ever-changing society. Adequate attention is also paid to the application of knowledge, self awareness among learners and development of problem solving, and decision making skills. For appropriateness of the MSW programme offered in the ODL mode is ensured in terms of curriculum design, eligibility criteria, admission procedures, duration, evaluation, infrastructural facilities, etc. are Because of its inherent flexibility in terms of entry, method, pace and place of learning, methods of evaluation, the MSW Programme in ODL Mode is suitable for the Early- and mid-career professionals working in Uttarakhand. The Programme offered by the School is useful and geared to fulfill identified gaps in the Social Sector demands.

Field Work Component in social work education is very important because it is a tool to practice theories in fields .it is an integral part of social work education.


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Basic objectives of Field Work Training are :-

- ❖ development of **professional skills** through learning, to use knowledge for the study and **analysis of problems** and selection of appropriate means to solve them.
- ❖ Development of skills in **problem -solving** at the **Macro , Micro and Mezzo** level.
- ❖ **Integration of theory** learning with field work training/practice.
- ❖ Development of skills required for **Professional Practice** at the particular level of training .
- ❖ Development of **Professional Attitude ,Values, Commitment and Dedication.**
- ❖ Development of **self Awareness and Professional ideas (Strength and Weaknesses).**

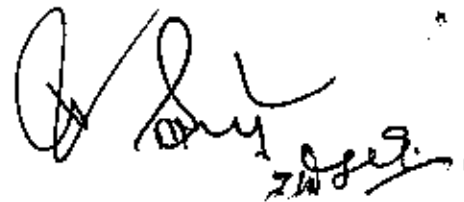
Specific Objectives (Goals) of Field Work training.

- ❖ Application and use of knowledge.
- ❖ Development of skills.
- ❖ Ability to manage and utilize professional relationship.
- ❖ Development of appropriate and exposed attitude.
- ❖ Knowledge about Ngo's administrative structure, history, geography, by- laws, mode of work.
- ❖ Specific training related to social case work, group work, community work, social welfare administration etc.
- ❖ Skills in helping process.
- ❖ Adjustment within the agency.
- ❖ Capacity to use supervision.
- ❖ Medical : Remedial and therapeutic training.
- ❖ Correctional : Curative and reformatory training.
- ❖ Community : Development, Empowerment, Awareness training.
- ❖ Labour : Developmental / Welfare ,HR, Capacity building.
- ❖ Preventive and rehabilitative training can be used everywhere.

(e) Instructional Design

Instructional design is a scientific system that includes the principles of the effective design and implementation of a programme. In distance learning, the . The successful distance learning design incorporates the unique learning requirements of adult learners. Prior to the development of the courses, curriculum assessment has been done and access devices and pedagogical tools have been applied for making curriculum. The contents of each course are divided into Blocks and Units. The entire study material is divided into small and manageable chunks to facilitate distance learners. For self assessment of learners Self Check Exercises are provided to recapitulate, consolidate and evaluate what they have learnt so far before moving on to the next stage.

The programme has been developed on the basis of the following sequential steps:

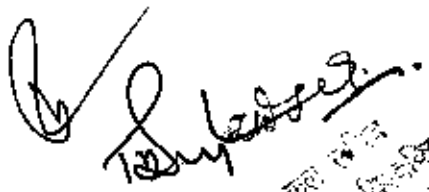


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The following quality criteria is considered while formulating instructional design for ensuring the success of adult education:

- Quality design, development, and production of instructional materials
- Application and use of delivery technologies
- Presentation of learning materials
- Effective Learner Support Services
- Convergence of Technologies
- Design, develop and validation of the concepts through project work


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Procedure for admissions, curriculum transaction and evaluation:

Admission

Eligibility	Duration (Yrs)		SIL M	Mode of Exam (Annual /Sem)	Year/ Sem	Programme	Project/ Workshop	Exam	Practical	Viva-Voice	Identity Card	Student Welfare	Degree Fee	Grand Total
	Min	Max												
Any graduate from a recognized university is eligible to take admission in this course.	2	5	Hindi	SEMESTER	I	5000	-	600	-		50	100		5750
					II	5000	-	750	-					5750
					III	5000	-	750	-					5750
					IV	5000	1000		-	50			300	6800

Curriculum Transaction

The MSW programme consist of 17 courses in all .Each course comprises of four credits. The total credits of the programme are 64 .The programme is offered in three specializations namely; Human Resource Management and Industrial Relation, Labour Welfare and legislation and medical Social Work.

The programme therefore comprises of;

- ❖ Foundation or Core Courses
- ❖ Three Courses from any one of the specialization streams
- ❖ Compulsory Capstone Courses
- ❖ Field Work Course
- ❖ Project Course equivalent to 4 course

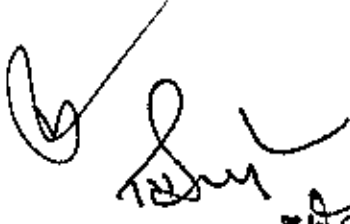
MSW-I Year

MSW-1st Semester

- ❖ MSW-01 Social Work : an Introduction
- ❖ MSW-02 Social Research
- ❖ MSW-03 Indian Social Problems
- ❖ MSW-04 Sociology & Social Work

MSW-2nd Semester

- ❖ MSW-05 Social Psychology ,Communication and Social Work
- ❖ MSW-06 Social Case Work and Counseling
- ❖ MSW-07 Social Group Work
- ❖ MSW-08 Social Welfare Administration and Legislation


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- ❖ MSW-09 field Work-1st

MSW-3rd Semester

- ❖ MSW-10 Social Development and Social work
- ❖ MSW-11 Community Organization and Social Action
- ❖ MSW-12 NGO Management
- ❖ MSW-13 Field work-2 report(25- days).

Optional Paper choose any One-

- ❖ MSW-14 Human Resource Management and Industrial Relation
- ❖ MSW-15 Labor Welfare and Legislation
- ❖ MSW-16 Medical Social Work

MSW-4th semester

- ❖ MSW-17 Project Work /Dissertation(equalant to four courses).

Evaluation

Learners are evaluated on the basis of term end examination and one assignment per course. The assignment is submitted to the Coordinator of the Study Centre to which the student is assigned or attached with. The components of evaluation for each course include the following:


- Assignments 20 % weightage
- End-term examination 80 % weightage

The project work is assessed using the following components:

- Proposal
- Report
- Conduct of work
- Analysis
- The final report presentation also includes comprehensive *viva-voce*

I. Requirement of the laboratory support and Library Resources:

A well equipped library having sufficient number of books and resource material to supplement the learners and faculty requirements are needed. Further, for the programme it is essential that every study centres should have sufficient computers with proper internet connectivity to support learners requiring IT facilities.


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II. Cost estimate of the programme and the provisions:

Cost Estimation		
Particulars	Details	Amount (in Rs.)
INSTRUCTIONAL SERVICES		
Development of In-house SLM	Payment to course writers	978000
	Payment to Editors	489,000
	Typing Charges	163,000
	Total Cost	1,630,000

III. Quality assurance mechanism and expected programme outcomes :

The Department reviews its programme time to time through its expert committee, Board of Studies meetings to enhance the standard of its curriculum and instructional design. The Board of Studies and Expert Committee comprise of renowned academicians and practitioners who design, review and update the course curriculum and the study material accordingly.

Revised syllabus for the session 2018-19

MSW 1 Semester

Course 1-	Social Work – An Introduction	5 credits
Course 2-	Sociology for Social Workers	5 credits
Course 3-	Psychology for Social Work	5 credits
Course 4-	Social Case Work & Social Group Work	5 credits
Course 5-	Introductory Field Work for 10 Days	2 credits
Total	05	22 credits

MSW II Semester

Course 6-	Community Organization and Social Action	5 credits
Course 7-	Social Justice, Human Rights and Social Work	5 credits
Course 8-	Hill Area Development and Social Work	5 credits
Course 9-	Elective Courses (Learners have to select only one specialization out of 04)	
Course 9-	Labor Welfare and labor Legislation	5 credits

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Course 9-B	Health Care and Social Work	5 credits
Course 9-C	Rural Community Development	5 credits
Course 9-D	Family and Child Welfare	5 credits
Course-10	Concurrent Field Work Practicum for Twenty (20) Days	2 credits
Total	05	22 credits

MSW III Semester

Course-11	Social Policy & Social Planning and Welfare Management	5 credits
Course-12	Social Development	5 credits
Course-13	Social Work Research, Statistics and Computer Application	5 credits
Course-14	Elective Courses (Learners have to select only one specialization out of 04)	
Course-14-A	Human Resource Development	5 credits
Course-14-B	Medical and Psychiatric Social Work	5 credits
Course-14-C	Urban Community Development	5 credits
Course-14-D	Gender and Development	5 credits
Course-15	Concurrent Field Work-2(25 Days)	2 credits
Total	05	22 credits

MSW IV Semester

The fourth semester will be totally field based where students as per their specialization do the field work under the supervision of the approved supervisor (As per university norms).


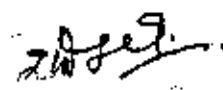
Course-16	Project Report/Dissertation	12 credits
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Totals Credits-78

Course-16-Project Work/Dissertation


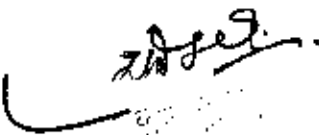

The Fourth Semester will be totally field based where the learners as per his/her specialization will prepare a synopsis which will be approved by the Supervisor(As approved by the University) and the same will sent to the University Headquarter for further action. After approval of the synopsis the learners will prepare a detail project report and the same will be evaluated by the expert and a viva voce will be held to assess the work done by the learners.

The main objectives of this semester is to check and develop the field oriented knowledge of the learners as in the social sector the knowledge and the methodology is an important part of the programme and it is necessary to develop and enhance the skills of the learners, as without a practical exposure the learners will miss the opportunity which he/she may know while doing the Master of Social work programme.



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**Programme Project Report (PPR), Department of Social Work,
Ph.D. (Social Work)**

- (a) **Programme's mission & objective :** The mission & objectives of the programme Ph.D. in Social Work are as follow-
Ph.D. programs of Uttarakhand Open University are designed to accomplish local and regional aspirations, fulfill national obligations and honor international commitments through high quality research in various disciplines. The Ph.D programme in Social Work aims to provide scientific understanding of research to the researchers.
The Ph.D program admits a small core of research oriented students each year. Before undertaking the dissertation work, coursework is necessary as it provides an evidence of ability to conduct research.
- (b) **Relevance of the programme with HEI's Mission and Goals:** The programme Ph.D. in Social Work has all the relevance with the mission and goals of Uttarakhand Open University.
- (c) **Nature of prospective target group of learners:** The target group of learners is research oriented students in Social Work.
- (d) **Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence:** The program Ph.D. in Social Work begins with a compulsory course work of six month in regular mode. 75 per cent minimum attendance is mandatory for the students. After successful completion of coursework the student does research work under the supervision of the assigned supervisor.
- (e) **Instructional Design:** The Dept. of Social Work has developed Ph.D. course in such a manner that provide the learners to the knowledge of basic philosophy of research. It aims to widen the worldview of the researcher and familiarize the student with various discourses in research endeavors vis a vis human progress. For the six month coursework, first two modules of 4 credits each are designed to provide clear understanding of the concepts of research. Module three of 4 credits deals specifically with Social Work. Basically the programme includes course work, pedagogy, qualifying examination ,preparation of research proposal ,thesis work and viva voce.
- (f) All the Units have various components so as to furnish the all necessary knowledge for the research work.
- (g) **Procedure for admission, curriculum transaction and evaluation:** The admission for the program is done by the entrance test. Qualified students give presentation before a board and give interview, after compiling the marks of all the experts the final merit is made and the students according to the seats available are

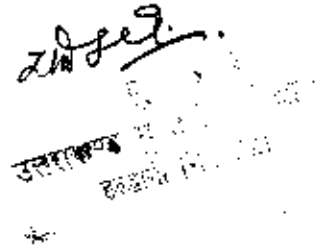




selected. During the course work students are continuously assessed by the faculty through assignments, seminars, review of work after completion of each module. As and when a module or course is concluded, the resource person concerned evaluates the candidate and hand over the evaluation sheet to the Director of School. The total fee for the Ph.D. program in Social Work is Rs.31,000/-.

(ii) **Requirement of laboratory support and Library Resources :** Laboratory work is not done in Ph.D. in Social Work program though University has a library containing sociology books.

(i) **Cost estimate of the programme and the provision:** About Rs. 6 lakh is estimated for the development of Ph.D.(Social Work) programme.

(j) **Quality assurance mechanism and expected programme outcome:** The Dept. of Social Work reviews its programme time to time through its expert committee, board of studies meetings to enhance the standard of its curriculum and instructional design.



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