

A-1112

Total Pages : 3

Roll No.

MCS-403/DCA-103

MSCIT/DCA

(Technical English and Business Communication)

1st Semester Examination, 2024

Time : 2:00 Hrs.

Max. Marks : 70

Note :- This paper is of Seventy (70) marks divided into Two (02) Sections 'A' and 'B'. Attempt the questions contained in these Sections according to the detailed instructions given therein. *Candidates should limit their answers to the questions on the given answer sheet. No additional (B) answer sheet will be issued.*

Section-A

(Long Answer Type Questions) 2×19=38

Note :- Section 'A' contains Five (05) Long-answer type questions of Nineteen (19) marks each. Learners are required to answer any *two* (02) questions only.

1. Write a formal letter to editor of a magazine to publish one of your research in the upcoming issue.
2. What is Transcoding ? Elaborate how to write an effective paragraph..
3. What do you understand by Compound Nouns ? Explain its usage.
4. What do you understand by Group Discussion ? Explain its usage.
5. Draft an advertisement for the job of a Bank Manager.

Section–B

(Short Answer Type Questions) 4×8=32

Note :- Section ‘B’ contains Eight (08) Short-answer type questions of Eight (08) marks each. Learners are required to answer any *four* (04) questions only.

Briefly discuss any *four* of the followings :

1. Active and Passive Voice.
2. Note Making.

3. Reading Comprehension
4. Paraphrasing
5. Tenses
6. Reading
8. Adjectives
