

**A-1054**

**Total Pages : 4**

**Roll No. -----**

**DVEOM-201**

**Leadership Skills and Personality Development**

**D.Voc. (Soft Skills & E-Office Management)**

2<sup>nd</sup> Semester Examination 2024 (June)

Time: 2:00 hrs

Max. Marks: 100

Note : This paper is of Hundred (100) marks divided into Two (02) Section A and B. Attempt the questions contained in these sections according to the detailed instructions given therein. Candidates should limit their answers to the questions on the given answer sheet. No additional (B) answer sheet will be issued.

P.T.O.

## Section-A (Long-Answer-Type Questions)

Note : Section 'A' contains Five (05) long-answer-type questions of Twenty Six (26) marks each. Learners are required to answer any Two (02) questions only.

[2x26=52]

- Q.1. Why are both life skills and vocational skills important for success? How can individuals identify the life and vocational skills they need? [26]
- Q.2. What are some ways to assess and improve an organization's work culture? How can work ethic be fostered and developed in the workplace? [26]
- Q.3. How can you incorporate visual aids effectively to support your message during presentation? [26]
- Q.4. What are the core aspects of personality? How can individuals gain a better understanding of their own personality? Explain. [26]
- Q.5. How can employees maintain a healthy work ethic while achieving work-life balance? [26]

## **Section-B (Short-Answer-Type Questions)**

Note : Section 'B' contains Eight (08) short-answer-type questions of Twelve (12) marks each. Learners are required to answer any Four (04) questions only. [4x12=48]

- Q.1. How are life skills different from vocational skills?  
What are some examples of essential life skills?  
[12]
- Q.2. What are the key steps involved in preparing for a successful presentation? How can you use body language and vocal variety to enhance your presentation?  
[12]
- Q.3. What role do life experiences play in shaping personality? What are some ethical considerations in personality development strategies?  
[12]
- Q.4. What are the benefits of new learning approach for the students?  
[12]
- Q.5. What are some examples of vocational skills needed in different professions?  
[12]
- Q.6. What are the core values that define a strong work ethic?  
[12]
- Q.7. What are some strategies for developing a more positive and effective personality?  
[12]

Q.8. What are some potential challenges in maintaining a positive work culture in a diverse team? [12]

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